

Section 9 - Project Blank forms PRINT Binder

(letter size paper except where noted)

18-1 Timber Sale Planning Safety Checklist form

19-1 Contract Planning Safety Checklist form

23-1 Access Assessment Checklist form

23-2 Safe Road Use Plan form

BCTS TSL Binder Checklist form

LPC Emergency Contact Information for Fire Centre form

LPC Fire Hazard Assessment 1July2016 form

LPC Manual Falling Verification form

LPC START UP notice

SILV Request for Inspection form

TSL Harvest Completion and Deposit Release form

TSL Timber Sale Road Tenure Disposal form

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BCTS Timber Sale Planning Safety Checklist 18-1

The purpose of this checklist is to confirm that the required steps in the timber sale planning process as they relate to safety have been considered and integrated into the licence document or tender.

DATE:	
Timber Sale Licence #:	
BCTS Representative:	
Safety Considerations	COMMENTS
☒ = Applicable ☐ = Not applicable	
<p>Any Known Hazards (on-site / adjacent)</p> <p>☐ Overhead hazards (snags/power lines)</p> <p>☐ Previous activities such as road building have not created hazards such as unstable fill slopes, rocks or log decks that will effect harvesting?</p> <p>☐ Steep Slopes (+35% for ground based harvesting) information to be provided to prospective licensees to support their harvest planning such as:</p> <ul style="list-style-type: none"> ✓ Slopes that exceed 35% ✓ Long pitches of continuous slope ✓ Terrain Stability Features e.g. fracture rock formation ✓ Ground Roughness e.g. hummocks, depressions steep, ravines ✓ Soil Conditions e.g. soil depth, exposed rock, loose gravels or soft mud. ✓ Timber size and quality ✓ Slopes or benches less than 35% but located above areas of greater slope. <p>☐ Dangerous Terrain (gullies, ridges, cliffs)</p> <p>☐ Identified Terrain Assessment safety considerations</p> <p>☐ Unstable Surfaces (wet, soft)</p> <p>☐ Wind throw / Heavy Slash</p> <p>☐ Road Hazards (Road grades exceeding 18%).</p> <p>☐ Road Excavation hazard (road sections in terrain >33% + anticipated cutbanks >6m in height + any other area that shows sign of instability).</p> <p>☐ Road Construction Initiated Landslides Hazards (signs of instability, broken rock, transition zones).</p> <p>☐ Wildlife</p> <p>☐ Mines / Electrical / Pipelines</p> <p>☐ Other Risks / Hazards on site / adjacent / Root rot centres or infection levels</p>	
<p>Term</p> <p>☐ Adequate time to complete work given seasonal and access considerations?</p>	
<p>Access</p> <p>☐ Has access route been assessed for hazards?</p> <p>☐ Is their a hazard mitigation strategy in place that will be enacted prior to worker exposure?</p> <p>☐ Will access routes accommodate the nature of traffic?</p> <p>(See Checklist 23-1 for more comprehensive guidance)</p>	

[illegible]

BCTS Contract Planning Safety Checklist 19-1

The purpose of this checklist is to confirm that the required steps in the contract planning process as they relate to safety have been considered and integrated into the tender provisions and contract expectations.

DATE:	
Contract #:	
BCTS Representative:	
Safety Considerations ☒ = Applicable ☐ = Not applicable	COMMENTS
Any Known Hazards (on-site / adjacent) ☐ Overhead hazards (snags/power lines) ☐ Previous activities such as road building have not created hazards such as unstable fill slopes, rocks or log decks that will effect harvesting? ☐ Steep Slopes (+35% for ground based harvesting) information to be provided to prospective licensees to support their harvest planning such as: ✓ Slopes that exceed 35% ✓ Long pitches of continuous slope ✓ Terrain Stability Features e.g. fracture rock formation ✓ Ground Roughness e.g. hummocks, depressions steep, ravines ✓ Soil Conditions e.g. soil depth, exposed rock, loose gravels or soft mud. ✓ Timber size and quality ✓ Slopes or benches less than 35% but located above areas of greater slope. ☐ Dangerous Terrain (gullies, ridges, cliffs) ☐ Unstable Surfaces (wet, soft) ☐ Wind throw / Heavy Slash ☐ Road Hazards (Road grades exceeding 18%). ☐ Road Excavation hazard (road sections in terrain >33% + anticipated cut-banks >6m in height + any other area that shows sign of instability). ☐ Road Construction Initiated Landslides Hazards (signs of instability, broken rock, transition zones). ☐ Wildlife ☐ Mines / Electrical / Pipelines ☐ Other Risks / Hazards on site / adjacent / Root rot centres or infection levels	
Term ☐ Adequate time to complete work given seasonal and access considerations?	
Access ☐ Has access route been assessed for hazards? ☐ Is their a hazard mitigation strategy in place that will be enacted prior to worker exposure? ☐ Will access routes accommodate the nature of traffic? (See Checklist 23-1 for more comprehensive guidance)	
Adjacent Operations ☐ Are there conflicts with adjacent operations relative to timing or hazards (major licensees, salvage, silviculture, other industrial or public operations, phase congestion)?	

BCTS Contract Planning Safety Checklist 19-1

ESSENTIAL ELEMENTS	COMMENTS
Project Plan: ☐ Have the proposed plans been reviewed with consideration toward worker safety (consider multiple employer work situations in relation to phase congestion)? ☐ Have all known hazards been documented (high retention, wind throw, snags, unstable slopes, steep slopes)?	
Qualifications: ☐ Have contract eligibility criteria been set with respect to performing works in a safe manner? ☐ Does BCTS plan on establishing a multi employer workplace via multiple principle contracts to address this project? ☐ If BCTS created MEWP which tender is most logical to function as prime contractor and have qualification parameters been established?	
Other Factors:	
Follow-up Action Required:	

BCTS ACCESS ASSESSMENT CHECKLIST 23-1

Project Type (TSL/Contract#):	Date:
This pre assessment is required to examine the safety of the access corridor associated with the worksite. (TSL or Contract) this includes all roads either built or not from the project area to any controlled road (Hwy or any public road which is patrolled by RCMP). The pre assessment expands on the Access assessment requirement under Checklist 18-1 and 19-1 when complexity or risk warrants a more rigorous process to identify any known hazards or concerns which could be encountered. The information collected in the assessment can be used as base information for development of Safe Road Use Plan (SRUP) 23-2 and be used to mitigate any known hazards	
Applicable Roads	From Km

Part A. Field Observations *collected during project planning/development stage*

ID#	Safety Hazards <i>(specific comments to be noted below in comments ledger)</i>	Hazard Identified		
		Yes	NO	N/A
1	Engineered Structures (<i>Bridges, Major Culverts, Cattle Guards, Gates etc</i>) <ul style="list-style-type: none"> Appropriate signage, any damage, load ratings noted Structures locations identified (<i>GPS Waypoint, Lat/Long</i>) 	☐	☐	☐
2	Road Surfaces (<i>width, condition, safe for industrial use</i>) <ul style="list-style-type: none"> Any maintenance issues (grading, re-surfacing, in-slope / outslope) 	☐	☐	☐
3	Road Prism (<i>stability issues, tension cracks, slumps</i>) <ul style="list-style-type: none"> Structural issues, existing QRP recommendations. 	☐	☐	☐
4	Line of Site (<i>safe travel</i>) <ul style="list-style-type: none"> Brushing required 	☐	☐	☐
5	Any Steep Grades (<i>over 18%</i>) <ul style="list-style-type: none"> Identify location on map or note location in kms on road. 	☐	☐	☐
6	Turnouts (<i>good practice 2 or 3 every 1 km</i>)	☐	☐	☐
7	Other Known Hazards <ul style="list-style-type: none"> Overhead hazards (power lines, snags), Avalanches, Water courses that may pose a risk to road stability Steep Slopes (ground exceeding 35%) Identified Terrain Assessment safety considerations Road Excavation hazard (road sections in terrain >33% + anticipated cutbanks >6m in height + any other area that shows sign of instability). 	☐	☐	☐
8	Road Signage (<i>posted Km, Road names to project, radio frequency</i>) <ul style="list-style-type: none"> other required hazard signs (<i>avalanche, steep grades</i>) 	☐	☐	☐
9	Other Users (<i>public, recreation, forest industry, mining, hydro, pipelines</i>)	☐	☐	☐
10	Drainage Structures (<i>CMP, WBC, ditches</i>)	☐	☐	☐
ID	Comments Ledger	Waypoints	Start Km	End Km

BCTS SAFE ROAD USE PLAN TEMPLATE 23-2

WORKSITE LOCATION: FROM: _____ **TO:** _____

REFERENCE CONTRACTS # _____

REFERENCES TSL'S # _____

BCTS REPRESENTATIVE: _____

OTHER OWNERS REPRESENTATIVES: _____

OTHER EMPLOYERS PRESENT: _____

The purpose of this template is to provide a framework for the development of a Safe Road Use Plan. This is to ensure safe and coordinated use of the access networks. This template should be developed with the full participation of all other owners and users where other systems have not already met the coordination needs. The access corridor which is associated with the worksite (TSL/Contract) including all roads built or not from the project area to any controlled road should be included in this safe road use plan (SRUP). A controlled road being any Hwy. or public road controlled by the RCMP.

ROAD STATUS	Describe Portion of Access being planned
Public road	
FSR(s)	
Road Permits	
Other	
Hazard or Considerations	Strategy/ Agreement/ Expectation/ Control
ROAD USE	
Nature of use	
Vehicle configurations	
Intensity of use (Increase or Decrease)	
Season of use	
Other use expected - industry, public (Consider season and implications to project)	
Road User Group	
Existing authorizations	
Emergency response protocols in place (including first aid and transport of injured workers)	
INFRASTRUCTURE	
Engineered structures	

BCTS SAFE ROAD USE PLAN TEMPLATE 23-2

Load ratings and dynamics	
Road surface	
Road prism	
Line of site	
Steep Grades over 18%	
Turnouts	
Design and construction supports intended use	
Known Hazard sites <small>(such as avalanche or talus slopes unstable terrain or where water courses may pose risk to road stability or use)</small>	
Maintenance strategies and responsibilities	
COMMUNICATION/TRAFFIC CONTROL	
Signage <small>(status and accuracy)</small>	
Radio protocols	
Other traffic control systems <small>(consider status and efficacy of existing controls)</small>	
Expectations for further communication of SRUP expectations and protocols	
Communication protocols <small>(hazard notification etc up/down into various organizations represented and between various owners and users)</small>	
OTHER	

COMPLETED BY: _____ **DATE:** _____

TSL BINDER CHECKLIST

LICENSEE LEVEL:	Y/N/NA:	COMMENTS:
TSL#:		LOCATION:
LICENSEE:		
CONTRACTOR:		
RISK RATING:		
SAFETY PLANNING CHECKLIST (18.1)		
WATERSHED SEDIMENT ASSESSMENT:		

LRM

BCTS PREWORK		
BCTS INSPECTIONS		
ITS ISSUES		
CHANGED CIRCUMSTANCES		

LICENSEE BINDER

PREWORK		
ERP TEMPLATE		
TRAINING MATRIX		
TEST OR DRILL (CHK 010)		
INSPECTIONS (CHK 011)		

CLOSING

FTA TO L/C		
INITIATE 45D(S)		
ROAD PERMIT DELETION		
ROAD USE PERMIT DELETION		
CAT 2 REPORT (PLANNING FORESTER)		

TSL BINDER CHECKLIST

BLOCK LEVEL

U.B.I.						
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FTA

UPDATED TO L/C

GENUS

LOGGING START

LOGGING COMPLETE

AMENDMENT REQUIRED

MINOR (Tech)

MAJOR (Forester)

FINAL INSPECTION

RESULTS SUBMISSION

OBLIGATIONS

W & R SURVEY

ROAD CONSTRUCTION

ROAD DEACTIVATION

ROAD REHAB

DEBRIS DISPOSAL

ROAD MAINTAINANCE

GRASS SEEDING



Emergency Contact Information

For all users: Please refer to the [Wildfire Act](#) and [Wildfire Regulation](#) for statutory responsibilities, obligations and requirements.

INFORMATION ABOUT THE ACTIVITY

Date Form Completed

Worksite Details (manned facilities only e.g. staff on site > 4 hrs/day)			
Project Name		Project Number	
Physical location of activity (helpful if map attached, or attach additional information as necessary)		Type of Activity	
		Specify:	
		Format for Lat & Long: Degrees[space] Minutes[.]Decimal (e.g. 125 15.20)	
		Lat	Long
		UDO ID (UDO information to be completed by BCWS)	
Duration of Activities (enter date(s) for appropriate period only)			
Temporary	Start	End	
Intermittent	Dates	Permanent	Start Date
Company Contact Information (INCLUDING sub-contractors - add additional pages if necessary) (For more than one temporary activity taking place, one central contact and number would be sufficient information provided)			
24 hr Company Emergency Line(s) #			
Company Name			
Contact	Phone	E-mail	
Alternate 24 hr Contact Name and Phone(s)			
Company Name			
Contact	Phone	E-mail	
Other Key Emergency Contact(s) # – List contractors and sub-contractors (attach additional pages as necessary)			
Company Name		Phone	
Contact	Phone	E-mail	
List of industrial activities (OPTIONAL to complete – as specified in the Wildfire Regulation)			
☐ Any high risk activity as defined in the Wildfire Regulation			
Operating equipment or machinery in relation to forest management during:		Operating equipment or machinery in relation to activities other than forest management during:	
☐ road construction, road maintenance and road deactivation		☐ debris piling	
☐ timber harvesting, including sorting logs		☐ road construction, road maintenance or road deactivation	
☐ mechanical modification of forest debris and debris piling		☐ rock drilling	
☐ silviculture treatments		☐ mining operations	
☐ portable wood chipping, milling, processing or manufacturing		☐ railway operations	
☐ other (specify) _____		☐ utility transmission operations	
		☐ portable wood chipping, milling, processing or manufacturing	
		☐ other (specify) _____	
Fire Emergency Contact Information			
Forest Fire Reporting: 1-800-663-5555 or * 5555 on most cellular networks			
Fire Centre Contact Information (know which fire centre is local to your activities) See Map .			
Fire Centre	E-mail Form to:	Office Phone	
Coastal	BCWS.COFCDispatch@gov.bc.ca	250-951-4222	
Southeast	BCWS.SEFCDispatch@gov.bc.ca	250-365-4040	
Kamloops	BCWS.KFCDispatch@gov.bc.ca	250-554-7701	
Cariboo	BCWS.CARFCDispatch@gov.bc.ca	250-989-2600	
Prince George	BCWS.PGFCDispatch@gov.bc.ca	250-960-2300	
Northwest	BCWS.NWFCDispatch@gov.bc.ca	250-847-6633	
BC Wildfire Management Branch Website: http://bcwildfire.ca			

Complete this form and submit electronically to the appropriate Fire Centre.

FIRE HAZARD ASSESSMENT

This form can be used by staff and Licensees when assessing hazards, as defined under the Wildfire Act and its Regulations, and must be completed by a qualified person as defined in the Guidance and Interpretation section on page 2.

Licence/Contract/Project: _____ **Block:** _____

Date: _____ **Describe Condition(s) being Assessed:** _____

Hazard Interpretation & Abatement Strategy

Fuel Loading Factors	Industrial Activity Area characteristics and Point Rating				Score
	Score each factor within range that best describes the condition(s) being assessed.				
Fuel Depth: Dispersed, or Piles with 3m fuel breaks	<20cm <4x4m, <10/ha 1 ☐	20 to 40cm >4x4m, <10/ha 3 ☐	40 to 60cm >4x4m, <10/ha 5 ☐	>60cm >4x4m, >10/ha 7 ☐	0
Fuel Size: (% all fuels < 7 cm diameter)	<15% 1 ☐	15 to 30% 3 ☐	31 to 45% 5 ☐	>45% 7 ☐	0
Horizontal Fuel Arrangement: (% of area)	Fuel coverage <20% 1 ☐	Fuel coverage 20 to 50% 3 ☐	Fuel coverage 51 to 80% 5 ☐	Fuel coverage >80% 7 ☐	0
Vertical Fuel Arrangement: (fine fuels < 7 cm)	Mixed with soil or > 50% of area piled 1 ☐	On ground or roadside piled with fuel breaks 3 ☐	Partially Elevated dispersed fuel 5 ☐	Mostly elevated dispersed fuel 7 ☐	0
Vegetation: (contributes to Fuel Load)	None 0 ☐	Low 1 ☐	Moderate 3 ☐	High 5 ☐	0
Cedar Slash Component:	<20% 1 ☐	20 to 40% 2 ☐	41 to 60% 3 ☐	>60% 4 ☐	0
Risk of Ignition:	No access (barrier >500 m or isolated) 1 ☐	Poor access (or mostly piled 30m from road) 2 ☐	Good access (or piled within 30m of road) 3 ☐	Readily accessible (public use road) 4 ☐	0
On average conditions a score over 14 should have hazard abatement associated with the conditions and factors causing the greatest risk. Apply an interpretation of this score to surrounding factors and state hazard abatement to reduce risk in specific terms to change inherent risk to managed risk.					<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Inherent Fire Hazard Risk Total:</div> <div style="width: 35%; text-align: center; font-size: 2em;">0</div> </div>

Completed by: _____

	Managed Fire Hazard Risk Total:	

Note:

Attach a map showing areas and conditions assessed, additional notes and provide a copy to the BCTS staff contact.
Timber Sales will not be closed until BCTS receives a copy of the most recent fire hazard assessment.

Guidance and Interpretation

Wild Fire Act Section 7 Legal Requirement

In prescribed circumstances and at prescribed intervals, a person carrying out an industrial activity or a prescribed activity on forest land or grass land or within 1 km of forest land or grass land must conduct fire hazard assessments. A person carrying out an industrial activity or a prescribed activity must abate within a prescribed period a fire hazard of which the person is aware or ought reasonably to be aware.

BCTS Licensee's are responsible for completing assessments and abating any hazards created by their operations. BCTS is responsible to complete Wildfire Hazard Assessments on any of its contracts where it has created the hazard. This fact should be communicated to the Contractor at the EMS Prewrite. BCTS will not assume another party's responsibility or take ownership of a fire hazard not of their doing under these legal requirements. BCTS staffs are not officials as defined in the *Wild Fire Act* and cannot verify if the assessment or abatement strategy developed by licensees meets these legal requirements. This responsibility rest with Compliance and Enforcement Staff and Protection Branch.

Wild Fire Regulation Section 11 and 12

The hazard assessment must assess the fuel hazard, risk of a fire starting and spreading. The prescribed interval for assessment and abatement is either:

- *Assessment every 3 months (during the period of industrial activity when within an area of local government (municipal area or regional fire protection district) and on completion of the activity if a shorter interval and abate the hazard within one burning season following the assessment. Or,*
- *Assessment every 6 months in all other areas and on completion of activity if a shorter interval and abate the hazard within one burning season following the assessment.*
- *Abatement must reduce the fuel hazard without increasing the risk of a fire starting, fire behaviour or fire suppression.*

A person may request an exemption in writing from their local Fire Centre Manager specifying the section of the act to which they are requesting and exemption and the duration of the exemption. See *Section 70 of the Wild Fire Act* for a further explanation. If an exemption is granted, any conditions or alternative requirement must be followed.

Completion of Fire Hazard Assessment Forms

The preparation, implementation, and supervision of fire hazard assessment and abatement is considered "professional forestry" and must only be carried out by persons authorized and qualified to do so under the Foresters Act of BC.

Fuel Loading Factors

In general terms each of the 7 factors scored should be interpreted as they approximate the actual conditions being assessed. Using good judgement and awareness assess each factor, low risk being the lowest number and high risk being the highest number. All factors must be scored to make the threshold of 14 of any significance. Other considerations such as values at risk, likelihood of human or lightning fire starts, slope position, terrain, aspect, adjacent fuel hazards, local prevailing winds and local fire history should all be used when determining a hazard score and to interpret whether the total score is over or under an acceptable threshold for the specific area of activity to trigger abatement strategies.

Fuel Depth	Used to describe average fuel depth in a dispersed area. Ignore fuel free areas. Indicator of fuel hazard and suppression difficulty. If the dispersed area has had piling done than interpret smaller and fewer piles as lower risk than larger and frequent piles. Stratify and average out areas either piled or dispersed. If piling reduces all fuel loading to less than 20cm, assess strictly on pile size and number. If not, determine average dispersed fuel height and factor higher for the added piled fuel
Fuel Size	Used to describe the amount of fine fuels. Indicator of fire ignition due to rapid drying and spread. Regardless of piled or dispersed fuel, estimate how much as a % of the total fuel loading
Horizontal Fuel Arrangement	Used to describe the amount of area covered by continuous fuel. Indicator of fire spread. If piles have a 3 meter fire guard, deduct the area of the piles and guard. If piles do not have guards, include the area of the pile. Reduce % area of fuel for roads, and other disturbed or natural fuel free areas within the total area being assessed.
Vertical Fuel Arrangement	Used to describe air space and stacking of fine fuels only for oxygen supply and preheating of fine fuels much as one would kindle a camp fire. Indicator of ignition and fire behaviour. Easily confused with fuel depth but is assessing ignition vs. fuel hazard. The interpretation on piles here is how risk of ignition or risk of fire spread was altered. In piles, consider if they have reduced or increased fine fuel aeration and height.
Vegetation	Used to describe contributing fuel hazard from brush. Indicator of fuel hazard and fire spread. Low brush would not impede walking High brush would make walking difficult. Perennial succulent types of vegetation do not contribute to fuel hazard.
Cedar Slash Component	Cedar has ease of ignition and intense burning characteristics effecting fire spread and behaviour. A % of the total fuel load that is comprised of cedar.
Risk of Ignition	This is the risk posed by ease of access for human start fires. Indicates ease of ignition. The more ready the 4X4 vehicle access, the higher the risk. Roadside piling can reduce risk; consider distance of piles from the road edge and if significant reduction of fine fuels.

A fire hazard score of 14 is not a clear indication of a fire hazard. It is a default threshold for average conditions where the assessor considers the effect of the fire hazard exists and develop an abatement strategy which reduces the fire hazard that reduces the chance of a fire starting. Options to consider in developing an abatement strategy should consider the following possibilities; reducing fuel loading, rearranging fuel, removing ignition sources, creating fuel breaks or limiting access.

In the Hazard Interpretation & Abatement Strategy section, the assessor should address the factors and conditions most contributing to the risk of fire if reasonable or common sense to do so. Assessor's should address the fuel hazard, fire start or fire spread directly as they contribute overall to the greatest fire hazard. By referencing the specific factor scores, the assessor should then re score the fire hazard based on the implementation of their abatement strategy.

Fire Hazard Assessment is a process of risk management. The assessment is intended to describe the inherent fire hazard risk on an area of industrial activity. The abatement strategy reduces the risk to a manageable level commensurate with the values at risk, expected fire behaviour and suppression difficulty.

Note: This guide is not an instructional tool. The assessor is assumed to be qualified to follow this procedure and be able to interpret its intent.



Manual Falling Verification Form

(applicable to Owner Relationships and programs that are SAFE Certified)

VERIFICATION FORM MUST BE COMPLETED FOR MANUAL FALLING ACTIVITIES PRIOR TO CONDUCTING MANUAL FALLING ACTIVITIES. MANUAL FALLING IS CONSIDERED TREES 6" OR MORE AT STUMP HEIGHT. FORM TO BE COMPLETED BY QUALIFIED FALLER SUPERVISOR OR CONTRACTOR

Contract No:	Contractor Name:
Date:	Location:
Project/Activity:	

Part A. Faller Supervisor

Is there a qualified faller supervisor designated for the site? ☐ Yes ☐ No
List Qualified/Certified Faller Supervisors:
Detail Qualifications: (Effective April 1, 2013: falling supervisors will be deemed qualified only if they have completed the four day Falling Supervisor Training program provided by the B.C. Forest Safety Council (BCFSC) or are BCFSC certified falling supervisors.

Part B. Fallers

Are Faller's Qualified and Certified? (log books, faller cards) ☐ Yes ☐ No BCFSC or Enform Attach a photo copy of the falling cards, confirm that fallers are current.
Comments:

Part C. Falling Plan

	Comments
Qualified Assistants available ☐ Yes ☐ No <ul style="list-style-type: none">Readily available (10 mins)Have communicationAble to provide necessary first aid, ERP aware?May require certified/qualified faller unless equipment is accessible to address hazards	
Faller evaluations completed? ☐ Yes ☐ No	
ER Plan established & communicated? ☐ Yes ☐ No	
Hazard Assessment? ☐ Yes ☐ No	
Alternative falling methods identified? ☐ Yes ☐ No (blasting, hydraulic jacks, heavy equipment, avoidance)	

Completed by:	Date:
Signature:	

[Type text]

Date _____

START UP

NOTICE OF BCTS FORESTRY OPERATIONS

(As required by Section 26.4 of Occupational Health & Safety Regulations)

Activity: _____

Start Date: _____ Re-Start Date: _____

Licensee: _____ Contractor: _____

Phone #: _____ Fax #: _____

On site contact: _____

Location(s): _____

Tenure/Contract: _____

Block UBI's: _____

Equipment to be used: _____

Logging System: Cable ☐ Ground ☐ Helicopter ☐ Horse ☐

Copy to:

Work Safe BC

Kelowna - Fax (250) 717-4380 Kamloops – Fax (250) 371-6031

Date Completed

Okanagan Columbia business area

Vernon – Fax (250) 549-5485 Revelstoke Fax – (250) 837-7626

MOF Compliance and Enforcement

Vernon – Fax (250) 549-5485 Revelstoke Fax (250) 837-7626 Golden Fax – (250) 489-8506

Protection – 24 hr contact # required (TSL Holders Only)- Fax form attached

Kamloops fire center – Fax (250) 376-6549 South East Fire Center – Fax (250) 365-9925

[WMB public website](#)

Trapper Notification

Call applicable MOE office for trapper's phone number:

Employment Standards Branch – For Silviculture Contracts only

Prince George – Fax (250) 565 – 7110

Other (Water, power, range, etc.)



Request for Inspection

Contract #		Date:	
-------------------	--	--------------	--

Contractor:		Block ID/UBI:	
--------------------	--	----------------------	--

Amount

Request Key's Planted		
Total Number of trees planted on block:		0

Pay Plot Quality:	
--------------------------	--

I hereby release the above mentioned block in order to complete payment plots to determine quality.

Contractor Representative:

Print:	
Signature:	

OKANAGAN COLUMBIA
TSL HARVEST COMPLETION AND DEPOSIT RELEASE FORM

TSL A _____ LICENSEE _____ LOCATION _____

ATTN: HARVEST TECHNICIAN _____

☐ Vernon North Zone ☐ Vernon South Zone ☐ Columbia Revelstoke Zone
FAX 250-549-5485 FAX 250-837-7626

EMAIL: FORESTS.OKANAGANCOLUMBIATIMBERSALESOFFICE@GOV.BC.CA

Dear Sir/Madam:

LOGGING COMPLETE:

☐ As per the requirements of my licence, I am informing you that: Falling and skidding operations are complete, but processing, loading, and hauling are incomplete. There is no standing waste on any block. I am requesting a release of my bidding eligibility on this sale at this time.

Block _____ start date _____ and end date _____
Block _____ start date _____ and end date _____
Block _____ start date _____ and end date _____
Block _____ start date _____ and end date _____
Block _____ start date _____ and end date _____
Block _____ start date _____ and end date _____

HARVEST COMPLETE:

☐ As per the requirements of my licence I am informing you that harvesting and/or road construction operations on this Timber Sale Licence, held in my name, were completed as described below and I am requesting a partial return of my security deposit at this time.

☐ Outstanding post-logging treatment obligations are as follows:

☐ Residue and waste survey	to be completed by _____
☐ Debris burning / Hazard Abatement	to be completed by _____
☐ Road Deactivation /Road Rehabilitation	to be completed by _____
☐ Road Maintenance (grading etc.)	to be completed by _____
☐ Grass seeding	to be completed by _____
☐ Other _____	to be completed by _____

OBLIGATIONS COMPLETE:

☐ As per the requirements of my licence, I am informing you that all harvesting and/or road construction obligations on this Timber Sale Licence, held in my name, were completed and I am requesting a return of my outstanding security deposit at this time.

AND

☐ I am requesting deletion of the associated road permit(s) # _____
☐ I am requesting deletion of the associated road use permit(s) # _____
☐ I have fulfilled all obligations of any road use agreements that I have signed with _____

Yours truly,

Licensee Signature Date of Signing Printed name of License

CLIENT # Date Rec'd (tech only)

TOC - Timber Sale Road Tenure Disposal Form.

11400 -25/R	TSL #
LICENSEE:	

All Road Use Permit, Road Permit and TSL Authorized Roads

Road Use Permit FSR Authorized Roads

1. Is Licensee log hauling completed and industrial use of FSRs no longer required? ☐ Yes ☐ No
2. Has the Licensee met the required maintenance standard? ☐ Yes ☐ No
If No – what is outstanding? ☐ Ditch line cleanout & restoration ☐ Culvert cleanout or repair
☐ Grading ☐ Sign replacement/repair ☐ Bridge curbs or delineators ☐ Other _____

Road Permit and or TSL Authorized Roads

1. Do the Roads Constructed or Upgraded meet to the required standards? ☐ Yes ☐ No
-List any outstanding obligations

2. Were there any Sections of Road authorized by the Road Permit or TSL that were not built/ NOT UTILIZED? ☐ N/A ☐ Yes ☐ No
-Are the NOT UTILIZED sections depicted on an attached map? ☐ Yes ☐ No

3. Were any Roads PARTIALLY or NOT DEACTIVATED? ☐ N/A ☐ Yes ☐ No
(Needed for Silviculture Pick-Up Access or Future Access therefore converted to BCTS FSRs)
-Are these PARTIAL OR NOT DEACT. sections depicted on an attached map? ☐ Yes ☐ No

4. Were Roads required for PERMANENT DEACTIVATION (No Pickup Access) deactivated according to the required standards? ☐ N/A ☐ Yes ☐ No
-Are these PERMANENT DEACTIVATION sections depicted on an attached map? ☐ Yes ☐ No
Are ☐ Stream culverts removed? ☐ Waterbars/X-ditches? ☐ Barriers installed?
-List any outstanding obligations

5. Were Roads required for REHABILITATION rehabilitated according to the required standards? ☐ N/A ☐ Yes ☐ No
-Are the REHABILITATED sections depicted on an attached map? ☐ Yes ☐ No

Approximate Date of Construction _____

Approximate Date of Deactivation/Rehabilitation _____

Final road inspection completed & documented on EMS Chk-007? ☐ Yes ☐ No

The Licensee has met ALL RUP, Road Permit and TSL Authorized Road Obligations

Inspector: _____ Date: _____

Woodlands Supervisor: _____ Date: _____

Forward Paper Copy to Engineering Tech or Specialist for Processing

RUP Cancellation Notification to District Eng.	☐ N/A	☐ Req'd	☐ Completed
RP Closure, FTA Transfer and/or Retire	☐ N/A	☐ Req'd	☐ Completed
FSR Conversion and Resources Reporting of Non-Permanently Deactivated/Rehabilitated Roads			
Construction Activities Entered (Transfer in)	☐ N/A	☐ Req'd	☐ Completed
Road Attributes Entered	☐ N/A	☐ Req'd	☐ Completed
Deactivation Planned & Estimated	☐ N/A	☐ Req'd	☐ Completed
FSR Declaration Completed/Scheduled	☐ N/A	☐ Req'd	☐ Completed